

Role of the Regional Representative

Overview

The role of NZCF Regional Representative is a voluntary position that contributes to the growth and vibrancy of choral music in Aotearoa, both locally and nationally.

This person will act as a liaison between choirs and singing groups in their area, facilitating communication and collaboration to foster and enhance a collegial choral community within their region.

The Regional Representative will be a member of the **National Advisory Council (NAC)** and will bring their local perspective to the development of NZCF's nationwide strategy. The NAC will meet at least twice a year, with at least one of those meetings taking place in person.

Election to the role

Regional Representatives will be elected by the members of their region in an email voting process held in conjunction with the annual Board elections (March/April).

As per Board elections, those standing for the role will need to be nominated and seconded by a current Personal Member or by a member of a Member Choir. If only one nomination is received in any one region, that person will be deemed to be elected to the role. If more than one nomination is received, an election will be held.

The results of any election will take effect from the close of the NZCF Annual General Meeting (typically held in May).

Limited term

The Regional Representative will be elected for a term of three years and may serve three consecutive 3-year terms for a total of nine years. They will not be eligible for re-election as Regional Representative for two years after having completed nine consecutive years in the role.

Key aspects of the role

- **Advocacy and Representation:** Representing and advocating for the interests, needs, and achievements of choral practitioners and singing groups within the region. Communicating the needs and contributions of their region so that they are acknowledged and supported at the national level.
- **Promoting NZCF Membership:** Seeking to increase NZCF membership in the region by identifying non-member choirs and groups and reaching out to let them know the benefits of NZCF membership. Giving feedback to NZCF management and Board on barriers to joining.
- **Information Flow:** Sharing NZCF updates and opportunities with local practitioners at regional hui* and conveying regional ideas, perspectives and concerns to the NZCF Board and management via the National Advisory Council.
- **Collaboration and Networking:** Facilitating collaboration and networking between singing groups within the region, as opportunities arise.
- **Support for Regional Events:** Providing advisory support for the Regional Events Coordinator(s) if/when required for The Big Sing, The Kids Sing, SingFest and choral workshops.
- **Promoting Diversity and Inclusion:** Encouraging an inclusive and diverse choral community in which all voices and backgrounds are represented and celebrated.

Forum or *Hui

The Regional Representative will convene at least one forum or hui each year, to which members and representatives from all choirs/singing groups within the region will be invited.

The purpose of the forum/hui is to enable members of the choral community to provide feedback, suggestions and ideas to NZCF about events, activities and professional development they would like to see in their region, and to foster collegial networks.

Support for the role

The Regional Representative will be supported at the national level by the NZCF Chair and Chief Executive, and will also derive support through the exchange of ideas with fellow Regional Representatives serving on the National Advisory Council.

At the regional level, the Regional Representative may draw inspiration and support from local choral experts and enthusiasts who are keen to further group singing in their region.

REGIONAL REPRESENTATIVE NOMINATION FORM 2026

Name of Region: _____

Full name of nominee: _____

Signature of nominee: _____

Email address of nominee: _____

Date: _____

Name of nominator: _____

(Name of choir or affiliate organisation where not a Personal Member)

Signature of nominator/authorised representative: _____

Date: _____

Name of seconder: _____

(Name of choir or affiliate organisation where not a Personal Member)

Signature of seconder/authorised representative: _____

Date: _____

If one or both of the nominators is a Member Choir or affiliate organisation, please write the name(s) of the individuals who are authorised to complete this nomination form on behalf of a choir or organisation:

Names: _____

Please send all nominations by **Friday 20 March 2026** to:

Christine Argyle, Chief Executive, NZCF

Email: christine.argyle@nzcf.org.nz

Postal address: Box 188, Wellington 6140